



\$55.00

SPECIAL OCCASION SIGN PERMIT

Section 2.308.08E, of the Keizer Development Code establishes guidelines and requirements for signs during *special occasions* and the requirement for applying and receiving a Special Occasion Sign Permit. Special occasions could include, a business grand opening, a sidewalk sale, an anniversary sale or any similar type of event.

A SPECIAL OCCASION SIGN PERMIT may be approved for each business address by the Community Development Department for up to 14 consecutive days with a maximum of two (2) Special Occasion Sign Permits approved each calendar year. No less than 30 days between special occasions.

SIGNS FOR SPECIAL OCCASIONS INCLUDE any combination of temporary or portable sign types, regardless of size and quantity.

LOCATION – All signs must be located on private property behind the sidewalk.

PROHIBITED SIGNS outlined in Section 2.308.06 of the KDC remain prohibited.

DEFINITIONS OF ALLOWED SIGN TYPES :

TEMPORARY SIGN. A sign that is, or is similar to, a banner and is attached, but not permanently affixed to a building, and which may be made of canvas, cloth, rigid plastic, paper, vinyl, or other lightweight flexible material.

PORTABLE SIGN: A sign that is, or similar to, an A-frame sign, sandwich board sign, yard sign, wind feather or feather flag, or a sign attached to wood or metal frames and designed to be self-supporting and movable.





SPECIAL OCCASION PERMIT APPLICATION

\$55.00

SPECIAL OCCASION
PROPERTY ADDRESS: _____

CURRENT BUSINESS NAME AND USE (if applicable): _____

NAME OF APPLICANT: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____ EMAIL ADDRESS: _____

NAME OF PROPERTY OWNER: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

DESCRIBE THE PROPOSED SPECIAL OCCASION - Attach a separate sheet if necessary

THE SPECIAL OCCASION IS FOR THE FOLLOWING DAYS: _____ to _____

Maximum length of time is 14 days per Special Occasion

Applicant Signature

Date